

It is hereby notified that sealed tenders in quadruplicate are invited for the **Provision of Data Preparation Services for the 2018/19 School Year for the Integrated Student Financial Assistance System of the Student Finance Office of the Working Family and Student Financial Assistance Agency (Tender Reference: M017/17-18)**.

Open tendering is adopted. All interested parties are invited to tender.

Tenders must be clearly marked with the tender reference and the subject of the tender on the outside of the envelope (but should not bear any indication which may relate the tender to the tenderer) addressed to the Chairman, Tender Opening Committee, Government Logistics Department, and placed in the Government Logistics Department Tender Box situated at Ground Floor of the North Point Government Offices, 333 Java Road, North Point, Hong Kong before 12.00 noon on Thursday, 23 November 2017. Late tenders will not be accepted. If a black rainstorm warning signal or tropical cyclone signal No. 8 or above is hoisted at any time between 9.00 a.m. and 12.00 noon on Thursday, 23 November 2017, the tender closing time will be postponed to 12.00 noon on the first working day after the black rainstorm warning signal has ceased to be in effect or the tropical cyclone signal No. 8 is lowered.

Tender documents are obtainable from:—

- (1) Student Finance Office (Accounts and Supplies Unit)  
Working Family and Student Financial Assistance Agency  
12th Floor Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon.  
(Tel.: (852) 2150 7670).
- (2) Central and Western District Office  
Ground Floor, Harbour Building, 38 Pier Road, Central, Hong Kong.  
(Tel.: (852) 2189 2819).
- (3) Yau Tsim Mong District Office  
Ground Floor, Mong Kok Government Offices, 30 Luen Wan Street, Kowloon.  
(Tel.: (852) 2399 2111).

This tender is covered by the Agreement on Government Procurement of the World Trade Organization and will not involve electronic auction. This notice also serves as a summary notice required under the Agreement on Government Procurement of the World Trade Organization.

The Government of the Hong Kong Special Administrative Region does not bind itself to accept the lowest tender or any tender, and reserves the right to negotiate with any tenderer about the terms of the offer.

Details of the award of this contract will be published on the Internet at ([http://www.gld.gov.hk/eng/services\\_2\\_c.htm](http://www.gld.gov.hk/eng/services_2_c.htm)).

13 October 2017

Esmond LEE *Head, Working Family and  
Student Financial Assistance Agency*