

It is hereby notified that sealed tenders in triplicate are invited for the following:—

Tender Reference : **EDB(CR)2/747/88(N)Pt.(47)**
Subject : **Provision of a Two-Year Block Insurance Policy in Aided and Caput Schools on Public Liability, Employees' Compensation and Group Personal Accident**
Description : **A two-year insurance policy commencing from 1 September 2017 to 31 August 2019**
Closing Date : **21 April 2017 (Friday)**
Estimated Timing of: **March 2019**
Subsequent Notice

2. Tenders must be clearly marked with the tender reference and the subject of the tender on the outside of the envelope (but should not bear any indication which may relate the tender to the tenderer) addressed to the Chairman, Central Tender Board and deposited in the Government Logistics Department Tender Box situated at Ground Floor, North Point Government Offices, 333 Java Road, North Point, Hong Kong before 12.00 noon (Hong Kong time) on 21 April 2017 (Friday). Late tenders will not be accepted.

3. In case Tropical Cyclone Warning Signal No. 8 or above or Black Rainstorm Warning Signal is in force for any duration between 9.00 a.m. and 12.00 noon on the tender closing date, the tender closing time will be postponed to 12.00 noon on the first working day after the Tropical Cyclone Warning Signal No. 8 is lowered or the Black Rainstorm Warning Signal has ceased to be in effect.

4. Tender documents are obtainable from the School Administration 2 Section, School Administration Division, Education Bureau, 5th Floor, East Wing, Central Government Offices (CGO), 2 Tim Mei Avenue, Tamar, Hong Kong (Tel. No.: (852) 3509 7480, Fax No.: (852) 2117 9120, E-mail address: eosa22@edb.gov.hk). Owing to the special access arrangements at the CGO at Tamar, tenderers are advised to call the Education Bureau office in advance to arrange for access to the CGO.

5. Limited quantity of the tender documents is also available in the following offices for collection:—

- (i) The Central and Western Home Affairs Enquiry Centre, Ground Floor, Harbour Building, 38 Pier Road, Central, Hong Kong (Tel. No.: (852) 2189 2819); and
- (ii) The Yau Tsim Mong Home Affairs Enquiry Centre, Ground Floor, Mong Kok Government Offices, 30 Luen Wan Street, Mong Kok, Kowloon (Tel. No.: (852) 2399 2111).

6. Tenderers are advised to call the above Home Affairs Enquiry Centres to check the availability of the tender documents beforehand. In case the tender documents have been run out in the Home Affairs Enquiry Centres, tenderers are requested to collect the tender documents direct from the School Administration 2 Section, School Administration Division of the Education Bureau at the address stated in paragraph 4 above.

7. Enquiries in connection with tenders can be directed to the School Administration 2 Section, School Administration Division, Education Bureau, 5th Floor, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong (Tel. No.: (852) 3509 7480, Fax No.: (852) 2117 9120).

8. A tender briefing will be conducted in Cantonese at 10.30 a.m. on 27 March 2017 (Monday) at Room 1419A, Wu Chung Building, 213 Queen's Road East, Wan Chai, Hong Kong. Tenderers who wish to attend the briefing can nominate at most 2 representatives and complete the Reply Slip provided in the tender documents. Tenderers are requested to return the completed Reply Slip by Fax No.: (852) 2117 9120 to the Permanent Secretary for Education (Attn.: Senior Education Officer (School Administration)2) at or before 5.00 p.m. on 23 March 2017 (Thursday). For details, please refer to Clause 29 in Part 1 of the tender documents.

9. Open tendering is adopted. All interested contractors/suppliers/service providers are invited to tender.

10. This tender is covered by the Agreement on Government Procurement of the World Trade Organization and will not involve electronic auction. This notice also serves as a summary notice required under the Agreement on Government Procurement of the World Trade Organization.

11. The Government of the Hong Kong Special Administrative Region does not bind itself to accept the lowest tender or any tender, and reserves the right to negotiate with any tenderer about the terms of the offer.

12. Details of the award of this contract will be published on the Internet at (http://www.gld.gov.hk/eng/services_2_c.htm).

10 March 2017

Marion LAI Permanent Secretary for Education