

It is hereby notified that sealed tenders in triplicate are invited for the following:—

Tender Reference : **ISD/TTS/201601**

Subject : **Supply of live webcasting AV back-end equipment to the Information Services Department**

Description : **The project is to replace the legacy cameras, production switcher, audio mixer and VHS recorders in the press conference room for live webcasting operations**

Closing Date : **21 December 2016 (Wednesday)**

2. Tenders must be clearly marked with the tender reference and the subject of the tender on the envelope (but should not bear any indication which may relate the tender to the tenderer) and addressed to the Chairman, Tender Opening Committee, Government Logistics Department. The tenders shall be deposited in the Government Logistics Department Tender Box at Ground Floor, North Point Government Offices, 333 Java Road, North Point, Hong Kong before 12.00 noon (Hong Kong time) on (21 December 2016, Wednesday). Late tenders will not be accepted. In case Tropical Cyclone Warning Signal No. 8 or above or Black Rainstorm Warning Signal is in force for any duration between 9.00 a.m. and 12.00 noon on the tender closing date, the tender closing time will be postponed to 12.00 noon on the first working day after the Tropical Cyclone Warning Signal No. 8 is lowered or the Black Rainstorm Warning Signal has ceased to be in effect.

3. Tender documents can be obtained from the Training and Technical Services Unit, Administration Division, Information Services Department in Room 710, 7th Floor, Harbour Building, 38 Pier Road, Central, Hong Kong (Tel.: (852) 2842 8618, Fax: (852) 2501 4280, E-mail address: (albaau@isd.gov.hk)).

4. Limited copies of the tender documents are also available in the following offices for collection:—

- (i) The Central and Western Home Affairs Enquiry Centre, Ground Floor, Harbour Building, 38 Pier Road, Central, Hong Kong (Tel.: (852) 2189 2819); and
- (ii) The Yau Tsim Mong Home Affairs Enquiry Centre, Ground Floor, Mong Kok Government Offices, 30 Luen Wan Street, Kowloon (Tel.: (852) 2399 2111).

5. Tenderers are advised to call the above Home Affairs Enquiry Centres to check the availability of the tender documents beforehand. In case the tender documents have been run out in the Home Affairs Enquiry Centres, tenderers are requested to collect the tender documents direct from Training and Technical Services Unit, Administration Division, Information Services Department at the address stated in paragraph 3 above.

6. Enquiries in connection with tenders shall be directed to Mr. Alba AU of the Training and Technical Services Unit, Administration Division, Information Services Department (Tel.: (852) 2842 8618, Fax: (852) 2501 4280, E-mail address: (albaau@isd.gov.hk)).

7. A tender briefing will be conducted in Cantonese at 10.30 a.m. on 21 November 2016 (Monday) in the Press Conference Room 2520 at 25th Floor of Harbour Building. Tenderers who wish to attend the briefing may nominate at most two representatives and complete the Reply Slip provided in the tender documents. Tenderers are requested to return the completed Reply Slip by fax no. (852) 2501 4280 to the Director of Information Services (Attn: Mr. Alba AU) on or before 18 November 2016. For details, please refer to paragraph 3 in the Notes for Tenderers of the tender documents.

8. Open tendering is adopted. All interested contractors/suppliers/service providers are invited to tender.

9. This tender is covered by the Agreement on Government Procurement of the World Trade Organization and will not involve electronic auction. This notice also serves as a summary notice required under the Agreement on Government Procurement of the World Trade Organization.

10. The Government of the Hong Kong Special Administrative Region does not bind itself to accept the lowest tender or any tender, and reserves the right to negotiate with any tenderer about the terms of the offer.

11. Details of the award of this contract will be published on the Internet at (http://www.gld.gov.hk/eng/services_2_c.htm).