

TENDER FOR THE PROVISION OF CASHIER ORDER PROCESSING AND
DESPATCHING SERVICES FOR THE HONG KONG HOUSING AUTHORITY

TENDER REF. HAQ20160466

Tender for the Provision of Cashier Order Processing and Despatching Services for the Hong Kong Housing Authority is hereby invited. Forms and conditions of tender and further particulars can be obtained from the Purchasing and Supplies Section at Ground Floor, Tun Man House, Oi Man Estate, Ho Man Tin, Kowloon, Hong Kong.

Tenders must be clearly marked with the tender reference and the subject of the tender on the outside of the envelope (but should not bear any indication which may relate the tender to the tenderer), addressed to the Chairman, Tender Opening Committee, Hong Kong Housing Authority and reach the Hong Kong Housing Authority before 10.00 a.m. on Friday, 7 October 2016 (Hong Kong Time) in one of the following ways:—

- (1) be deposited personally in the Hong Kong Housing Authority Tender Box located at Ground Floor, Block 2, Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong, or
- (2) be sent by post or courier to:—

The Chairman, Tender Opening Committee,
c/o Receipt and Despatch Unit,
The Hong Kong Housing Authority,
Basement 1, Block 2,
Housing Authority Headquarters,
33 Fat Kwong Street, Ho Man Tin, Kowloon,
Hong Kong.

Late tenders will not be considered. The Authority does not bind itself to accept the lowest or any tender. For enquiry on the collection of tender document, please fax to (852) 2624 6890.

9 September 2016

Stanley YING *Director of Housing*