

UNDERGROUND UTILITIES INVESTIGATION TERM CONTRACTS A AND B
(2017-2019) (CONTRACT NOS. 20150502 AND 20160107)
NOTICE OF PRE-QUALIFICATION OF TENDERERS

Pre-qualification of tenderers is hereby invited for the term contracts of underground utilities investigation associated with public housing developments. The scope of works mainly comprises:—

- (i) Underground utilities detection by non-destructive method;
- (ii) Underground features detection by non-destructive method;
- (iii) Trial pits and trenches;
- (iv) Closed circuit television survey to underground drains;
- (v) Manhole surveys; and
- (vi) Flow and pressure tests to existing street fire hydrant and water mains.

The contracts are expected to commence in mid-2017 with a contract period of approximately 24 months.

Only contractors satisfying the following criteria are eligible for the pre-qualification:—

- (a) They must have undertaken at least ONE separate underground utilities investigation contract per year in the past five years by themselves (in the capacity of either a main contractor or sub-contractor) and not by his sub-contractors, counting backwards from the date of the Gazette Notice for the pre-qualification to invite contractors to express interest to tender;
- (b) They must have undertaken or have completed at least TWO underground utilities investigation contracts by themselves (in the capacity of a main contractor) and not by his sub-contractors, for Housing Authority (HA) or the HKSAR Government, or a private employer in the past three years, counting backwards from the date of the Gazette Notice for the pre-qualification to invite contractors to express interest to tender. These contracts undertaken must be carried out in built-up areas;
- (c) They must have acquired ISO 9001 certification and have company policies on 'Safety', 'Health' and 'Environmental';
- (d) They must have at least three self-owned pipe and cable locators and one self-owned ground probing radar, and must have directly employed three qualified team leaders and nine qualified field technicians full-time staff working for underground utility investigation;
- (e) They must be able to demonstrate reasonable understanding of underground utility investigation works and capability of delivering quality works in a timely manner during the pre-qualification interview to be invited separately after they have expressed interest to tender; and
- (f) They must meet the capital requirements set out in 'Notes for submission of financial information for financial evaluation' collected separately from the office of Civil Engineering Section 2, 6th floor, Block 3, Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon from Friday, 24 June 2016.

Contractors who are interested in the pre-qualification to tender for the above-mentioned contracts are requested to submit the following information with their application, in duplicate:—

- (I) Their company profiles including management structures;
- (II) Details of their contract(s) mentioned in items (a) and (b) of the pre-qualification criteria, including nature and scope of the contract(s), commencement and completion dates of the contract(s), sum of the contract(s), capacity undertaken in the contract(s), names and contract details of the employer(s);
- (III) Certified true copy of their ISO 9001 certification and company policies on 'Safety', 'Health' and 'Environmental';
- (IV) Proof of ownership and details of at least three pipe and cable locators and one ground probing radars;

- (V) Particulars, details of qualifications and previous experience of three qualified team leaders and nine qualified field technicians working for underground utility investigation under direct employment; and
- (VI) Schedules of information for financial evaluation. The set of schedules entitled 'Submission of Financial Information for Financial Evaluation' can be collected from the office of Civil Engineering Section 2, 6th floor, Block 3, Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon from Friday, 24 June 2016. The completed schedules are to be enclosed in a separately sealed and confidential envelope addressed to 'Finance Sub-division, Risk Management Unit of the Hong Kong Housing Authority'.

Contractors must confirm:—

- (A) their compliance with the 'related company restriction' when accepting the pre-qualification invitation. For related companies with relationship falls within the meaning of 'related parties' as defined in the Hong Kong Institute of Certified Public Accountants (HKICPA)—Hong Kong Accounting Standard (HKAS 24) (Revised), only one of these companies is allowed to submit a tender for these Contracts;
- (B) their agreement to abide by this expression of interest to Pre-qualification of tenderers for the period of 12 months from the date fixed for receiving the same and it shall remain binding upon them and may be accepted at any time before the expiry of this period; and
- (C) in writing their acceptance of 'tender irregularity restriction' when accepting the pre-qualification invitation, as follows:—

'Without prejudice to the rights and remedies which we may have, should you fail to submit tender after you have committed to do so or withdraw your tender after submission, your participation in future pre-qualification/tendering exercise will be adversely affected, as such failure has reflected the poor attitude and sincerity of a tender in preparing and submitting a tender.'

Application in writing including completed schedules mentioned in Item (VI) above shall be labelled with the title of these Contracts and reference number: 20150502 and 20160107, addressed to the Chairman, Tender Opening Committee, Hong Kong Housing Authority, on or before 10.00 a.m. on Friday, 22 July 2016 in one of the following ways:—

- (1) be deposited personally in the Hong Kong Housing Authority Tender Box situated at Ground Floor, Block 2, Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong, or
- (2) be sent by post or courier to:—

The Chairman, Tender Opening Committee,
c/o Receipt and Dispatch Unit,
The Hong Kong Housing Authority,
Basement 1, Block 2,
Housing Authority Headquarters,
33 Fat Kwong Street, Ho Man Tin, Kowloon,
Hong Kong

Late submissions shall not be considered. Only those contractors who can satisfactorily demonstrate fulfillment to the pre-qualification criteria above will be allowed to tender. Inclusion in the list of tenderers will be at the entire discretion of the Hong Kong Housing Authority.

For enquiry, please contact Ms. FUNG (Civil Engineer/24) at 2129 3735.

24 June 2016

Stanley YING *Director of Housing*